

# **WOC Meeting Minutes**

03/21/2007

**Present:** Miriam Barkley, Mike Byers, , John Eatman, Helen Hebert, Bruce Michaels, Jason Fleck for Ellen Robbins, Richard Stewart,

**Guests:** Paige Ellis, Kevin McClain

**Absent:** Robert Brown, Richard Cox, Gregory Grieve, Susan Hensley, Todd Sutton

**Recorder:** Sherri MacCheyne

## **Minutes – Corrections**

No corrections

## **Calendar Update**

Kevin McClain, the chair of the calendar subcommittee, gave a detailed update regarding a University Event Calendar.

As the committee started meeting with different groups on campus, it became apparent that there were some questions being asked that we didn't have the authority to answer. For example, would we standardize the way events are entered into a calendar? Who would be responsible – each department, or a central location?

A fair amount of time was spent looking at the Google Calendar system. However, there are issues regarding UNCG security policies vs. the google application.

In order to make this calendar work, we need to have a central data repository that automatically updates all calendars.

It was pointed out that the Network Refresh Committee recommendation from Cisco may dictate how things are done and what money is spent on.

The committee needs some guidance as to where to go from here. There are issues with who would pay for this, what would it be? Should we buy an off-the-shelf product and build functionality on top of it?

John Eatman suggests the first step is to put together a requirements document and forward to ITS as a project to estimate the tools and the cost associated with it. Helen Dennison Hebert will work with Kevin on this next step.

## **Portal Update**

There are still questions about the demand for a portal. Some issues that may affect this project are:

- Network Refresh Committee recommendations by Cisco
- Hosting A&T's Bb applications (for a fee)

The committee plans to have a report by the next WOC meeting, please review prior to the meeting.

## **Web 3**

### ***Certification***

The level 2 certification outline is complete. We will start offering this certification in the summer.

We are still conducting Level 1 crash courses.

### ***Recognition***

John Eatman asked the question regarding recognizing Web 3 volunteers work and contributions in the individual's PMP. Someone from the WOC should send a letter to the supervisors indicating the contributions the volunteer has made. Excellent suggestion and Helen and Todd will follow-up with a memo to the supervisors of the Web3 group.

### ***Links Update***

Based on a request to have a Blackboard (Bb) link on the home page, Miriam brought a sample mockup of the page with the Bb link on it. The WOC liked it and it will be implemented. An email will go to the UWDG and the wrapper will be updated.

**The next meeting is April 18, 2007 in EUC – Willow Room 3:30 – 5:00 p.m.**