

WOC Meeting Minutes

05-17-06

Present: Miriam Barkley, Robert Brown, Robert Owens for John Eatman, Helen Hebert, Susan Hensley, Joseph Crump for Dick Stewart, Todd Sutton

Absent: Mike Byers, Robert Carver, Richard Cox, Ellen Robbins, Gregory Grieve, Bruce Michaels

Recorder: Sherri MacCheyne

Exemption request from the Joint Master of Social Work Program

We have received a formal request from the Social Work Program to be exempted from the University Web Site Requirements (UWSR).

The Social Work Program is a partnership with A&T University.

A motion was made by Robert Brown for an exemption.

Motion seconded by Miriam Barkley.

Motion passed unanimously.

Unit Web Site Requirements Compliance Update

A Website compliance notice was published in the May 10 issue of Campus Weekly. Debbie Schallock and Miriam Barkley are putting together an Image Summit to be held in June. This summit will include Logo policies, website policies, collegiate licensing and services which Graphics and Printing offers. Lunch will be offered. We have about 83 people invited. Helen will contact the Deans.

Action: Helen to ask Debbie Schallock to email list of summit invitees to the WOC group.

All of the information for UWSR and Logo policies can be found on the website.

Action: Miriam to provide website address update to Campus Weekly.

Staff members who don't feel they have the time or skills to learn the UWSR should be referred to the developer's group.

What if a unit is not compliant? Who is going to know?

For various reasons there are several departments/units that are not compliant to the USWR. There are two issues here. One is accessibility, and one is University web standard policies. If a unit believes it should be exemption for either of these policies a written request with justification must be submitted to the WOC.

Next Meeting: Monitoring Websites, compliance enforcement. All members are encouraged to participate in this discussion and decision making process.

Web 3 Update

The Web 3 group has met seven times since the last WOC meeting.

A new subcommittee working on a University Calendar. Azorus has offered to create this system to us at no charge. UNCG would be a beta site for an online calendaring product for this company.

The calendar subcommittee is comprised of the following members:

- Kevin McClain – Co-Chair
- Richard Cox – Co-Chair
- Todd Sutton
- Miriam Barkley
- Andrew Marker
- Alumni Affairs rep.(will be involved later)
- Barbara Tookey (will be involved later)

The committee needs to look at the needs and create specs. The spec process should take 1 to 2 meetings.

Action: Miriam to check with Azorus regarding integration with Blackboard.

The online calendar does not replace the need for announcing the requirements of the Public Meetings Law.

Miriam is interviewing web manager candidates.

We will be working on a Phase II web certification.

The quarterly accessibility meeting was poorly attended.

Off site hosting disclaimer

More departments are using off-site hosts. We need to let the users know that they are leaving UNCG's website. Below is an example of how a disclaimer would be utilized. This example is used for PeopleAdmin through HR.

“Under contract to UNCG, PeopleAdmin privacy policy. Contract would be a link to the service description and privacy policy would be a link to their privacy policy.”

Are off site hosts required to follow the USWR? If so, how do we get them to do it if they are finished with the contract? Should we have an addendum to the contract?

Action: Miriam to review options and report back to WOC.

Blackboard follow-up

Geraldo gave the WOC a Blackboard demonstration. Some questions that have arisen are:

- Who is the champion of this?
- What are the negatives/positive?
- Immediate cost/ongoing cost?

The HW has been purchased, and the infrastructure is in place. Blackboard will be upgraded to 7.1 before the Fall semester. The July IT Roundtable will include a Blackboard presentation.

Next Meeting: Further discussion will take place regarding Blackboard.

Summer meeting schedule

In the past, the WOC has not met in the summer. However, due to the USWR compliance date, and the need to continue to move forward with discussions about calendaring and Blackboard as a portal, we will be meeting this summer.

Action: Sherri to coordinate alternate dates for July.

The next meeting is June 21, 2006.

Agenda items to add to next meeting

- Monitoring Websites, compliance enforcement.
- Blackboard Enterprise